



## Harrisonburg-Rockingham Community Services Board Board Minutes – February 13, 2018

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### **MEMBERS PRESENT:**

Judy Bland  
Deborah Bullis  
Linda Burner  
Brian Hanger  
John Kidd  
Sherry Mongold  
Abdelrahman Rabie  
Ben Risser  
Gerry Rush  
Annette Sprinkel  
J. L. Wimer (Sheriff Hutcheson's Designee)

### **MEMBERS ABSENT:**

Herb Salisbury

### **STAFF PRESENT:**

Ellen Harrison  
Holly Albrite  
Rebekah Brubaker  
Lynn Grigg  
John Malone  
Jeannie Turner

### **GUESTS PRESENT:**

Mike Forster, CSB  
Lakeisha Hawkins, CSB Intern  
McKenna Hundley, CSB Intern  
Candy Morris, CSB Intern  
Clay Phillips, CSB  
Lindsey Randolph, Pleasant View, Inc.  
Sara Stine, Pleasant View, Inc.  
Carsen Wilkerson, CSB Intern

The February 13, 2018 Board meeting was called to order at 7:00 a.m. by Chair Sherry Mongold.

1. **Announcements and Introductions:** Guests were introduced as listed above.
2. **Approval of January 9, 2018 Board Minutes:** **MS. SPRINKEL MOVED THAT THE JANUARY 9, 2018 BOARD MINUTES BE APPROVED. MS. BURNER SECONDED THE MOTION AND THE MOTION CARRIED.**
3. **Same Day Access Update:** Ms. Brubaker, Ms. Grigg and Ms. Albrite gave an update on Same Day Access (SDA) preparation. "Go-live" will be March 5 for retooled SDA at Main and start-up at McNulty.
4. **New Building Update:** Ms. Harrison reported that Rockingham County Board of Supervisors and the Harrisonburg City Council gave approval to move forward with contracting for architectural, engineering and construction services. Ms. Albrite reported next step will be to issue Request for Proposals (RFP) for Architectural and Engineering Services within the next month.



5. **Board of Directors By-Laws:** Ms. Harrison presented a draft of the By-Laws and HRCSB Gift Policy for review by the Board and for action at the next Board meeting. *[A copy of the By- Laws and HRCSB Gift Policy is affixed to the permanent copy of these Board minutes.]*
6. **Board Report:** No questions posed.
7. **Other Business:** Ms. Harrison proposed cancelling March Board meeting. **MS. RUSH MOVED THAT THE MARCH 13, 2018 BOARD MEETING BE CANCELLED. MS. BURNER SECONDED THE MOTION AND THE MOTION CARRIED.**
8. **General Comments from Board Members:** None.

With there being no further business, the meeting adjourned at 8:08 a.m.

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Chair

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Board Secretary

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Recording Secretary