



## Harrisonburg-Rockingham Community Services Board Board Minutes – December 12, 2023

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### **MEMBERS PRESENT:**

Craig Anders  
Meagan Driver  
Stan Holland  
Cheryl Mast  
J.M. Monger  
Seth Stauffer  
Phil Wishon

### **STAFF PRESENT:**

Barbara Brady  
Rebekah Brubaker  
John Malone  
George Nipe  
Andrea Skaflen  
Jeannie Turner  
Adam Yoder

### **MEMBERS ABSENT:**

Carrie Budd  
Jennifer Mongold  
Boris Ozuna  
J. L. Wimer (Sheriff Hutcheson's Designee)

### **GUESTS PRESENT:**

Kenneth Copeland, CSB  
Autumn Crider, CSB  
Mila Litchfield, CSB  
Mary Reed, CSB  
Laura Shields, CSB  
Carrie Souder, CSB

The December 12, 2023 Board meeting was called to order at 8:00 a.m. by Vice Chair Cheryl Mast.

1. **Announcements and Introductions:** Guests were introduced as listed above.
2. **Approval of November 14, 2023 Board Minutes:** MR. HOLLAND MOVED THAT THE NOVEMBER 14, 2023 BOARD MINUTES BE APPROVED. MR. STAUFFER SECONDED THE MOTION AND THE MOTION CARRIED.
3. **Fiscal Committee Report:** Ms. Mast presented report from the Fiscal Committee meeting held November 29, 2023. *[A copy of the Fiscal Committee meeting minutes are affixed to the permanent copy of these Board minutes.]* DR. WISHON MOVED TO APPROVE THAT THE FY 2024 WORKFORCE COMPENSATION FUNDS BE USED FOR BONUSES AT THE BEGINNING OF THE CALENDAR YEAR. MR. STAUFFER SECONDED THE MOTION AND THE MOTION CARRIED. DR. WISHON MOVED THAT THE 2024 CITY AND COUNTY REQUESTS INCLUDE A 2 PERCENT INCREASE FOR SALARY ADJUSTMENTS. MR. HOLLAND SECONDED THE MOTION AND THE MOTION CARRIED.
4. **Quarterly Data Outcome Reports:** Ms. Brady, Director Administrative Services, reviewed the Quarterly Data Report, a requirement of the Department of Behavioral Health and Developmental Services (DBHDS) Community Service Performance contract.



5. **Care Coordination:** Ms. Mary Reed, Coordinator of Care Coordination, provided a brief overview of Care Coordination program, which was implemented in September 2023.
6. **Board Report and Questions:** Board report was reviewed.
7. **Other Business:** None.
8. **General Comments from Board Members:** None.

With there being no further business, the meeting adjourned at 9:01 a.m.

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Chair

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Board Secretary

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Recording Secretary