



Harrisonburg-Rockingham Community Services Board Board Minutes – March 12, 2024

MEMBERS PRESENT:

Craig Anders
Meagan Driver
Stan Holland
J.M. Monger
Jennifer Mongold
Seth Stauffer
Phil Wishon

STAFF PRESENT:

Barbara Brady
Rebekah Brubaker
John Malone
George Nipe
Andrea Skaflen
Jeannie Turner
Adam Yoder

MEMBERS ABSENT:

Carrie Budd
Cheryl Mast
J.L. Wimer (Sheriff Hutcheson's Designee)

GUESTS PRESENT:

Pete DeLea, CSB
Kammi Evans, CSB
Amanda Mathias, CSB
Muriel Seaward, CSB

The March 12, 2024 Board meeting was called to order at 8:00 a.m. by Chair J.M. Monger.

1. **Announcements and Introductions:** Guests were introduced as listed above.
2. **Approval of December 12, 2023 and February 13, 2024 Board Minutes:** MS. MONGOLD MOVED THAT THE DECEMBER 12, 2023 BOARD MINUTES BE APPROVED. MR. HOLLAND SECONDED THE MOTION AND THE MOTION CARRIED. MS. MONGOLD MOVED THAT THE FEBRUARY 13, 2024 BOARD MINUTES BE APPROVED. MR. STAUFFER SECONDED THE MOTION AND THE MOTION CARRIED.
3. **Personnel Committee Report:** Dr. Wishon presented report from the Personnel Committee meeting held January 30, 2024. *[A copy of the Fiscal Committee meeting minutes are affixed to the permanent copy of these Board minutes.]* MS. MONGOLD MOVED TO APPROVE ACCRUED LEAVE LANGUAGE. MR. STAUFFER SECONDED THE MOTION AND THE MOTION CARRIED. MR. MONGER MOVED TO APPROVE REMOVAL OF THE CLINICAL SUPERVISION CONTRACT FOR LICENSED ELIGIBLE EMPLOYEES. MR. STAUFFER SECONDED THE MOTION AND THE MOTION CARRIED. MR. HOLLAND MOVED TO APPROVE INCREASING THE RESIGNATION NOTICE OF A MEDICAL PROVIDER PROVIDING MEDICATION MANAGEMENT FROM A MINIMUM OF 2 WEEKS TO 3 MONTHS. MS. MONGOLD



SECONDED THE MOTION AND THE MOTION CARRIED. MS. MONGOLD MOVED TO APPROVE REVISION OF EMPLOYEE TRANSFER STATEMENT/POLICY. MR. HOLLAND SECONDED THE MOTION AND THE MOTION CARRIED. MS. MONGOLD MOVED TO APPROVE THE ADDITION OF A BEREAVEMENT POLICY. MR. STAUFFER SECONDED THE MOTION AND THE MOTION CARRIED.

4. **Area Highlight: Information Technology Department:** Mr. James Jenkins, IT Manager, provided a brief overview of Information Technology services.
5. **Board Report and Questions:** Board report was reviewed.
6. **Other Business:** None.
7. **General Comments from Board Members:** None.

With there being no further business, the meeting adjourned at 8:35 a.m.

Chair

Board Secretary

Recording Secretary