



Harrisonburg-Rockingham Community Services Board Board Minutes – September 10, 2024

MEMBERS PRESENT:

Craig Anders
Daniel Barnhart
Sabrina Dorman-Andrew
Meagan Driver
Stan Holland
Cheryl Mast
Jennifer Mongold
Seth Stauffer
Phil Wishon

MEMBERS ABSENT:

J.L. Wimer (Sheriff Hutcheson's Designee)

STAFF PRESENT:

Barbara Brady
Rebekah Brubaker
John Malone
George Nipe
Andrea Skaflen
Jeannie Turner
Adam Yoder

GUESTS PRESENT:

Hannah Cash, CSB
Jade D'Avanzo, CSB
Morgan Hughes, CSB
Lillian Jansen, CSB
Amanda Morris, CSB
Amelia Morrison, CSB

The September 10, 2024 Board meeting was called to order at 8:00 a.m. by Chair Cheryl Mast.

1. **Announcements and Introductions:** Guests were introduced as listed above.
2. **Approval of August 13, 2024 Board Minutes:** MR. ANDERS MOVED THAT THE AUGUST 13, 2024 BOARD MINUTES BE APPROVED. DR. WISHON SECONDED THE MOTION AND THE MOTION CARRIED.
3. **Personnel Committee Report:** Ms. Mongold presented report from the Personnel Committee meeting held September 3, 2024. *[A copy of the Personnel Committee meeting minutes are affixed to the permanent copy of these Board minutes.]* MR. STAUFFER MOVED TO APPROVE EMPLOYEE TIME ENTRY RECOMMENDATION. MR. BARNHART SECONDED THE MOTION AND THE MOTION CARRIED. DR. WISHON MOVED TO APPROVE REVISIONS TO THE SUPERVISION AND PERFORMANCE MANAGEMENT POLICY AND THE EMPLOYEE ORIENTATION AND TRAINING POLICY. MR. STAUFFER SECONDED THE MOTION AND THE MOTION CARRIED. MR. ANDERS MOVED TO APPROVE SCHEDULE FOR THE EXECUTIVE DIRECTOR'S PERFORMANCE REVIEW. MR. STAUFFER SECONDED THE MOTION AND THE MOTION APPROVED.



4. **Program Highlight: Intellectual Disability and Developmental Disorder Case Management Services:** Mr. John Malone, Developmental Services Director, provided an overview of the Waiver program and Developmental Disability Services, including the assessment tools utilized.
5. **Board Report and Questions:** Board report was reviewed.
6. **Other Business:** None.
7. **General Comments from Board Members:** None.

With there being no further business, the meeting adjourned at 8:48 a.m.

Chair

Board Secretary

Recording Secretary